

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

**April 18, 2024**

The Regular Meeting called to order by Chairman Joe Taylor at 11:10 am. Board Member present Gary Richardson, Dan Parks, and Lou St. Germain. Staff members present Grant Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Oath of Office for all Board Members**

All Board Members read their oath of office.

**5. Reading of March 2024, Work Session, and Regular Board Meeting Minutes**

Mr. Taylor made a motion to accept the minutes. Mr. St. Germain seconded the motion. Motion carried.

**6. Treasure's Report for January, February, and March 2024 Financial Summary**

Mr. Taylor reports January 2024 banking account balance is \$783,635.00 and a loss of \$9882.13. Mr. Parks made a motion to accept the treasurer's report. Mr. St. Germain seconded the motion. Motion carried.

February 2024 banking account is \$773,893.00 and a loss of \$22,850.97. Ahead on revenue and behind on expenses. Mr. Richardson made a motion to accept the treasures report. Mr. Parks seconded the motion. Motion carried.

March 2024 banking account is \$779,748.00. Revenue is a plus and expenses are behind. Mr. Parks made a motion to accept the treasures report as presented. Mr. St. Germain seconded the motion. Motion carried.

**7. On-Site Manager's Report for February 2024**

Good morning! Mr. Cooper reports the delinquent total is \$561.00. Ms. Haley brought down the total delinquents from \$5952.05 to \$1810.32. Two customers are on payment plans. Check reader ordered from National Bank of Arizona. Mr. Morehead is cleaning the shop. Mr. Cooper refers board to Automation Electric proposal for the Scada system at each well. Total \$54K. Mr. St. Germain recommends negotiating the total so FLDWID will not have to go out for a bid. Mr. Taylor recommends adding it to the next agenda. Mr. Taylor recommends Mr. Parks working with Mr. cooper on a project plan and add to the next board meeting as well. Mr. Cooper reports pumped numbers 1,036,168, customers used 620,864, leak totaled 250,000, line flush totaled 125,000 and unaccountable totaled 40,034. Giving FLDWID a 2.82% for fiscal year.

**8. New Business**

**Discussion and Possible Decision of Mary Hume's Resignation from FLDWID Board**

Mr. St. Germain made a motion to accept Ms. Hume resignation. Mr. St. Germain stated fill position with interested candidate. Mr. Parks seconded the motion. Motion carried.

**Discussion and Possible Decision to Call for Elections for Open Board Positions, November 5, 2024**

Mr. Taylor made a motion to call for an election on November 5, 2024, for the open positions. Turn in the action to Coconino County prior to May 9, 2024. Mr. St. Germain seconded the motion. Motion carried.

**Discussion and Possible Decision of Schedule for FLDWID**

No action required.

**8. Old Business**

**Discussion and Possible Decision of Rules and Regulations for FLDWID**

Mr. Parks made a motion to accept the Rules and Regulations with the changes. Mr. St. Germain seconded the motion. Motion carried.

**Discussion and Possible Decision of Policies and Procedures**

Mr. Parks made a motion to accept the Policies and Procedures. Mr. St. Germain seconded the motion. Motion carried.

**Discussion and Possible Decision of Master Plan for FLDWID**

Mr. St. Germain made a motion to accept the Master Plan with changes to not-for-profit line. Mr. Parks seconded the motion. Motion carried.

**Discussion and Possible Decision of Emergency Plan for FLDWID**

Mr. St. Germain made a motion to accept the Emergency Plan with the changes. Mr. Parks seconded the motion. Motion carried.

**Board Members Adjourned to Executive Session**

**Board Members Returned to Regular Board Meeting**

**Manager to Board  
Board to Manager**

Mr. Joe Taylor closed the Board Meeting at 12:15 pm.

**FOREST LAKES D.W.I.D.**

**Minutes by:**

**Amy Belch**

  
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Gary Richardson, Chairman of the Board

  
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Dan Parks, Secretary

4-18-2024  
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Date