

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
June 20, 2024**

The Forest Lakes DWID Work Session called to order by Chairman Gary Richardson at 10:00 am at The Water District Office. Present were Board Member: Joe Taylor, Pat Murphy, Dan Parks, and Lou St. Germain. Staff member present Grant Cooper, and Amy Belch.

1. Discussion and Review of Signers for National Bank of Arizona

Ms. Belch recommends removing Paul Studer, Mary Hume, and Bryan Hawk as signers for the National Bank of Arizona and adding Pat Murphy and Dan Parks. Mr. St. Germain states all checks require two signatures, after Mr. Cooper approves the checks. Ms. Belch states direct deposit is payroll and taxes. Ms. Belch explains all direct deposit payments and credit card payments are approved by Mr. Cooper before being processed. Mr. Cooper states Ms. Belch is not a signer, so it would be himself and a board member to sign checks. Mr. Cooper states having two board members sign checks instead of himself is the goal.

2. Discussion and Review of Preliminary Budget for Forest Lakes DWID 2024-2025

Mr. Taylor would like to see the comparison sheet from past budgets. Ms. Belch presented the last 3 years of the budget to Mr. Taylor and board members. Mr. Taylor suggests dropping the usage down to \$55,000 from \$90,000. Total income drops to \$881,928. Mr. Taylor believes the cash carried forward will be \$800,000.00.

Mr. Cooper suggests operation reserve and well/meter maintenance be reduced to \$17,500 on both. Mr. Taylor suggests combine Bailey project and Wildcat project. Change the wording to parts and material and make the total \$231,531.00. The final budget would stay \$1,691,928. Mr. Taylor recommends a base rate of \$28.00 and usage at \$2.00 to turn into Coconino County. Mr. Parks suggests updating the budget prior to the Regular board meeting.

3. Discussion and Review of Public Hearing on July 1, 2024


Mr. Richardson recommends bringing documentation to back up the meter rate and usage rate increase.

Mr. Taylor suggests showing him the documentation that is going to be presented to the Public Hearing.

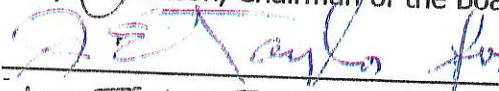
Mr. Richardson suggests having a committee for the public hearing. Mr. Taylor stated he would like to be involved. Mr. Parks states he is here for the summer and would like to create a pie graph to bring to the public hearing. Mr. Richardson states he and Mr. Parks will be the committee along with employees. Ms. Belch states she has set up a zoom meeting for the hearing and will be running it. Mr. Richardson recommends meeting July 1, 2024, at 9:00am at the water district. Mr. Taylor recommends bringing the rate sheets of other districts. Ms. Belch will provide the increasing price of projects.

Mr. Gary Richardson closed the meeting at 11:18 am.

Forest Lakes DWID
Minutes By: Amy Belch



Gary Richardson, Chairman of the Board



Joe Taylor, Treasurer

26 JUNE 2024

Date